



SOUTHERN COMMUNITY  
CARE DEVELOPMENT | INC

# 1st Annual Report



2008 - 2009

## ***WHO IS SCCD?***

*SCCD is an incorporated non-government, community-based organisation, managed by a local, volunteer committee.*

*SCCD was formed in 2008 to work towards improving the quality of life & quality of care for people with disabilities, frail older people & the carers of both groups.*



SOUTHERN COMMUNITY  
CARE DEVELOPMENT INC

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# INTRODUCING ‘SOUTHERN COMMUNITY CARE DEVELOPMENT’

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## OBJECTIVES

Southern Community Care Development Inc (SCCD) is a community-based, not-for-profit organisation. SCCD was formed in November 2008, with the following objectives:

1. To work towards improving the quality of life and quality of care for people in the following groups:
  - People with disabilities
  - Frail older people
  - Carers
  - Other people as determined by the association
2. To work towards implementation of the following established principles:
  - Information, referral, assessment and provision of appropriate services
  - Care co-ordination
  - Consumer rights and participation
  - Quality improvement

## ACTIVITIES

SCCD manages the efficient and effective administration, financial management, and good governance of a series of services and projects, both ongoing and fixed term, that:

- Strengthen the capacity of the community care service infrastructure to deliver quality services, which respond to client needs, including special needs groups
- Strengthen interagency and community relationships and understanding of community care
- Promote better practice in the development of a strong cohesive community care system
- Provide information about relevant Government objectives, policy and guidelines to agencies and related care services

SCCD receives funding from various sources, which each require SCCD management and staff follow the relevant project specifications and report back to funding bodies.

As a project of SCCD, **Sutherland Shire HACC Development Project** works with agencies who provide community care services & service users to:

- Strengthen the capacity of the community care service infrastructure
- Strengthen interagency & community relationships & understanding of community care
- Promote better practice in the development of a strong, cohesive community care system
- Provide information about relevant policy & guidelines

The HACC Development Project receives funding from the Australian & NSW Governments through the Home & Community Care (HACC) Program to employ the HACC Development Officer (HACC DO) to promote local HACC services. From time-to-time, the HACC DO also seeks one-off funding for special projects.

## ONE-OFF PROJECTS

Special projects in 2008-09 (see *HACC Development Officer's Report* for details):

- **‘Community Care Talks’ DVD** was funded with a Seniors Grant from Sutherland Shire Council. The DVD was produced by local, young filmmakers, Kill The Director Productions
- **SCCD logo & business papers** were designed for the management committee by graphic arts student, Matthew Bannister

# MANAGEMENT, STAFF & CONTRACTORS

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## SCCD MANAGEMENT COMMITTEE

*The committee was elected at the SSCCN AGM in November 2008 & commenced management of the HACC Development Project from January 2009, although SSCCN managed the finances during 2008-09*

Mary Turcsanyi Home Care Service of NSW	Chairperson (& SSCCN rep)
Debra McFarland Carer & Community Representative	Vice Chairperson (& SSCCN rep)
Jodie Hopkins Wesley Home Care	Secretary
Darryl Clark Community Representative	Treasurer (& SSCCN rep)
Robert Mander Community Representative	Asst Treasurer
Cathy Lovelock St George & Sutherland Shire Community College	Committee member/OHS
Roslyn Morton Sutherland Shire Community Transport	Committee member
Lindi McMullin SSCCN Staff member	Public Officer

## Relationship with Sutherland Shire Community Care Network (SSCCN) Inc

SCCD currently receives recurrent funding under the Home and Community Care (HACC) Program, which is allocated, in the first place, to Sutherland Shire Community Care Network (SSCCN) for the following projects:

- Sutherland Shire HACC Development Project

Under the agreement with SSCCN:

- SSCCN signs the funding agreement with NSW Department of Ageing & Disability and is chiefly responsible for the relationship with DADHC and associated accountabilities;
- SSCCN delegates operations of Sutherland Shire HACC Development Project, whose staff are employed by, and report to, the SCCD Management Committee;
- SCCD Management Committee approves appointment of three members to the SSCCN Board, who have a specific role on the management committee for reporting on these responsibilities to SSCCN Inc.

*SSCCN Board members in 2008-09 were:*

Sue Roach (Community Representative)  
Vicky Furlong (Wesley Home Care)  
Debra McFarland (Chesalon Community Services)  
Robert Mander (Community Representative)  
Mary Turcsanyi (Home Care Service of NSW)  
Darryl Clark (Community Representative)

*SSCCN Management Committee members to November 2008 were:*

Sue Roach (Community Representative)  
Rita Napolitano (Wesley Home Care)  
Debra McFarland (Chesalon Community Services)  
Darryl Clark (Community Representative)  
Mary Turcsanyi (Home Care Service of NSW)  
Jodie Hopkins (Wesley Home Care)  
Robert Pinchin (Ethnic Communities Council of NSW)  
Cathy Lovelock (St George & Sutherland Shire Community College)

## **SCCD WORKING PARTIES**

*From time-to-time, staff & committee members are asked to volunteer for specific issues & processes*

### **Recruitment**

Robert Mander / Darryl Clark	(Contract Bookkeeper)
Melinda Paterson / Roslyn Morton	(Contract DVD Producer)
Melinda Paterson / Roslyn Morton	(HDP Assistant)

### **Staff Appraisals**

Mary Turcsanyi / Debra McFarland	(HACC DO)
Melinda Paterson / Roslyn Morton	(HDP Assistant)

## **HACC DEVELOPMENT PROJECT ADVISORY COMMITTEE**

*This committee continued as part of the SSCCN structure until the end of 2008*

Robert Pinchin (Ethnic Communities Council of NSW)  
Debra McFarland (Chesalon Community Services)  
Christina Mannyx (Engadine District Community Aid & Information Service)  
Lisa Kinsey (The Benevolent Society)  
Mary Turcsanyi (Home Care Service of NSW)

## **STAFF**

*These staff were employed by SSCCN for the HACC Development Project during 2008-09*

Melinda Paterson	HACC Development Officer
Lindi McMullin	SSCCN Office Administrator
Sandi Hamilton	HDP Assistant
Karen Wheatley	HDP Assistant

## **CONTRACTORS**

*These contracts were paid by SSCCN for the HACC Development Project during 2008-09*

David Shedden (Shedden & Green Partners)	SSCCN Auditor
Timothy Dunlop & Tim Renkema (Kill the Director Productions)	'Community Care Talks' DVD
Matthew Bannister	SCCD logo & business papers

# CHAIRPERSON'S REPORT

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## A New Beginning

Today is the first Annual General Meeting of the Sutherland Community Care Development Inc. SCCD is celebrating a new independent entity under the auspice of the Sutherland Shire Community Care Network. Much has happened in the past two years in planning, consultation and liaising with the funding body, other community organisations, committee members and staff to ensure the successful formation of this organisation.

## Looking to the Future

Our aim is to continue with the work of the Home and Community Care (HACC) Development Project framework and to extend the expertise of this organisation in sourcing and delivering information and development to the wider community of welfare workers and community groups.

I am pleased to say that the foundation has now been laid and that we look forward to new achievements for the future of SCCD. It has been a pleasure to work with such committed committee members and staff.

## **MARY TURCSANYI**

Chairperson, SCCD

October 2009



*SCCD's formation coincided with celebration of Mel's 10<sup>th</sup> Anniversary as HACC DO*

# HACC DEVELOPMENT OFFICER'S REPORT

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## Organisational Change

This financial year was full of challenges and rewards, both for the organisation and the HACC Development Project (HDP). Following the election of a new committee and incorporation of Southern Community Care Development Inc (SCCD) in November, my support and management by SCCD began in January 2009, but not before lengthy deliberations over the restructure of Sutherland Shire Community Care Network (SSCCN). I'd like to start this report by thanking a few people for seeing HDP and I through that stressful period:

- HDP Advisory Committee (who met bi-monthly until the end of 2008) were instrumental with wisdom and personal support, especially Liaison Debra McFarland (who went on to SCCD as Vice Chair and SSCCN rep), SSCCN Chair and HDP Liaison Rob Pinchin (who changed jobs just as we restructured, but still keeps in touch!) and Mary Turcsanyi (who became an honorary member representing HDP at restructure talks);
- HDP Assistant Sandi Hamilton, who became a volunteer in late 2008 before leaving due to personal reasons, but not before sharing her prior experience as a HACC service manager in helping me redevelop our OHS policies and handing over a well-organised office to Karen Wheatley in April 2009;
- SSCCN Office Administrator, Lindi McMullin, who managed the SCCD incorporation with SSCCN committee members and the HDP books until our financial split in June 2009 (and is still assisting myself & contract bookkeeper, Cara Gifford, with handover issues); and
- Friends and family for endless emotional support, including Christine Regan at NCOSS and my mum and dad, Lesley and Colin (who continue to fulfil various volunteer jobs for HDP: moving furniture and archives, printer repairs, deliveries etc).

In early 2009, we started developing new policies and practices for SCCD, including OHS (with SCCD member Cathy Lovelock) and financial systems (with contract bookkeeper, Cara Gifford). This is ongoing, as we start to make use of our new SCCD page on [www.ssccl.org.au](http://www.ssccl.org.au) to make our key policies accessible to the public. It is also an easy way for me to distribute draft documents to the management committee via a password-protected section.

## Sutherland Shire HACC Development Project Achievements

Amidst the organisational changes, HDP chugged on as usual, and I celebrated my eleventh anniversary as Sutherland Shire HACC DO in April. Beyond the traditional weekly e-newsletter, monthly meetings of Sutherland Shire Community Care Forum, twice-yearly Community Care and HACC Orientation training and providing individual and group support to some sixty Home and Community Care (HACC) and HACC-like service providers, I attended the following meetings on a monthly, bi-monthly or quarterly basis:

- Met South HACC DOs & DADHC Planning Team
- Met South National Disability Services Regional Meetings
- Sutherland Shire Interagency
- Sutherland Shire Multicultural Network
- Sutherland/St George Disability Interagency
- Sutherland/St George Food Forum
- Sutherland/St George Transport Forum
- NSW HACC Issues Forum
- NSW HACC DOs Network
- SESIArea Health Falls Prevention Community Committee
- Sutherland Shire Council Older Persons Sub Committee

I also attended the Carers NSW conference in June and completed several Volunteer Link-organised subjects in the Certificate of Community Welfare at St George TAFE, with a group of HACC co-ordinators from St George and Sutherland Shire. The latter gave me a great opportunity to acquire new knowledge and skills, from both the teachers and my fellow students!

Other highlights in 2008-09 included:

- Invitations to join advisory committees for the Met South Dementia Mapping Project by Alzheimers Australia and the NSW HACC & Community Care Conference for NSW Department of Ageing, Disability and Home Care (DADHC);
- Continued membership of the IMPACTS Working Group – an industry thinktank leading a re-focus on individual client empowerment and flexible service delivery in HACC in NSW, for whom I produced key publicity materials;
- Success in securing a Sutherland Shire Council Seniors Grant and project management of the production of 'Community Care Talks' – a 20 minute DVD featuring a series of carer and consumer stories about community aged care options (including liaison with two local, young filmmakers);



*Jaci & Marjorie feature in the DVD*

- Project management of the production of a new corporate identity for SCCD, including a new logo and business papers, as well as SCCD and HDP brochures (and liaison with a local, graphic design student); and
- Being selected to provide two presentations at the NSW HACC and Community Care Conference (in August 2009).

This year, we welcomed two key workers to the Shire, with whom I have forged excellent working relationships – Sarah-Jane Kelly (Project Officer at NSW Department of Ageing, Disability and Home Care) and Helen Laverty (Older People & Disability Services Manager at Sutherland Shire Council). Joan Feeney continued to provide a wealth of information from the Met South DADHC Planning Unit. I also enjoy regular brainstorming chats with Ruth Wilson (HACC worker at NSW Aged and Community Services Association) and other colleagues I've met through IMPACTS, as well as my fellow-HACC DOs around the State. The HDP/SCCD office has been blessed with the addition of Karen, who is energetic, efficient and effervescent! I don't know how I would have survived the last few months without her.

As always, thanks to my colleagues at Sutherland Shire Carer Support Service (SSCSS), with whom I maintain professional and personal bonds, Luba Munro and her staff for managing the reception area and helping to keep the building safe and, of course, the members of Sutherland Shire Community Care Forum, who make the HACC DO role such a joy! At the time of writing, we still don't know what the future holds for the HACC Program, although there is strong indication from the Council of Australian Governments (COAG) and a number of recent health and care reports that a major change is likely at the renewal of the HACC Triennial Agreement in 2011. I continue to listen, read and provide input wherever possible to represent Shire providers and service users.

**MELINDA PATERSON**  
HACC DO  
September 2009

# TREASURER'S REPORT

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## **General**

Southern Community Care Development Inc (SCCD) became incorporated on 6 November, 2008, but continued to operate as part of Sutherland Shire Community Care Network Inc (SSCCN) until 30 June, 2009.

Accordingly, there are no separate detailed financial statements for SCCD for the 2008/2009 Financial Year. This will be incorporated within the SSCCN statements and Auditors Report to be presented at the SSCCN Annual General Meeting on 10 November, 2009.

SCCD has been fully financially operational since the beginning of the current financial year utilising contract bookkeeping services provided by Cara Gifford.

Prior to 1 July 2009, an accounting system was fully established that parallels that used by SSCCN and I would like to record my sincere thanks to Lindi McMullin for her work in this regard.

As a result of the close cooperation between SSCCN and SCCD accounts, I am comfortable that all current and future liabilities are provided for, and that the SCCD is in a sound financial position.

## **Independent Audit**

Shedden and Green, Miranda, who have acted as independent auditors for SSCCN, have offered to also act for SCCD in that capacity for the current financial year.

**DARRYL CLARK**  
Treasurer, SCCD  
October 2009

***WHERE IS SCCD?***

*Office 13  
Stapleton Ave Community Centre  
3a Stapleton Ave  
Sutherland, 2232  
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Fax: 9545 6599  
Email: [info@sccd.org.au](mailto:info@sccd.org.au)  
Web: [www.ssci.org.au](http://www.ssci.org.au)*

# SPECIAL PROJECTS

**Community Care services offer a range of supports for aged & frail people.**

**In this 20 minute DVD, real people talk about the services they have chosen to use & how these services enable them to stay independent & continue to enjoy an active lifestyle...**



*Ideal for service waiting rooms & staff training; content is not area-specific*

## 'Community Care Talks'



**\$25**

*(Incl gst+postage)*

For enquiries, contact the HACC Development Project  
Tel: 9542 6244 email: [melinda@sccd.org.au](mailto:melinda@sccd.org.au)

**Want to know more about 'community care'?**

Go to [www.ssccl.org.au](http://www.ssccl.org.au) or call 9542 6244 for a 'Services to Help You Live At Home' brochure

*Thank you to our funders this year...*



*home and community care*

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